

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**December 4, 2013
3:00 P.M.**

Committee Members Present: Pam Horak, Debbie Mahaffee, Ann Pascoe

Committee Members Absent: Linda Beard

CSB Staff: Cora Swett

Regional Human Rights Advocate – Kevin Paluszka

LHRC Affiliates Present:

ARC Greater Prince William-INSIGHT – Susan Rudolph, Tomica Timmons
Community Concepts, LLC – Craig , Donalda Jones, Belinda Laryea
Estell/Jireh Place, LLC – Deborah Roundree, Mary Bell, Tanya Shew
Providential Arc, LLC – Sherri Roundtree, Tameka Dover
ELIE Healthcare--None

Behavior Consultants:

Alternative Path Training School – Kimberly McLean

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on December 4, 2013 at 3:04 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 12-04-01

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of November 6, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the November 6, 2013 meeting.

Vote:

Ayes--Mahaffee, Horak, Pascoe

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—Beard

AUTHORIZED CLOSED SESSION

RESOLUTION 12-04-02

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Beard

CERTIFICATION OF CLOSED SESSION

RESOLUTION 12-04-03

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Beard

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Update from November 6, 2013 meeting for K.S., J.W. and D.F.

**APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
EDDIE N.**

RESOLUTION 12-04-04

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Plan for Eddie N. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard

**APPROVED THE USE OF RESTRICTIVE BEHAVIOR PLAN FOR
ELTON B.**

RESOLUTION 12-04-05

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Elton B. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Elton B. with changes as suggested.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR TEVY M.**

RESOLUTION 12-04-06

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Tevy M. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Tevy M. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Tevy M.

Vote:

Ayes—Pascoe, Mahaffee, Beard

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—Beard

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR CODY P.**

RESOLUTION 12-04-07

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Cody P. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cody P. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Cody P.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—Beard

**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
DEVON C.**

RESOLUTION 12-04-08

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the new Restrictive Behavior Plan for Devon C. has not been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Devon C.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—Beard

APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR RENE D.

RESOLUTION 12-04-09

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the new Restrictive Behavior Plan for Rene D. has not been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—Beard

The Restrictive plan for Ethan K. has been pulled from review by the Behavior Management Committee and Local Human Rights Committee because E. K. has met his goal and the restrictive component has been removed thus no longer requiring a review at this time.

APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.

RESOLUTION 12-04-11

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the new Restrictive Behavior Plan for Justin W. has been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Justin W. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Justin W.

FUTHER BE IT RESOLVED that the program will bring back a new tracking form with a couple of weeks of data that has been collected at the January 8, 2013 meeting for review by the Committee.

Vote:

Ayes—Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—Beard

ANNUAL PROGRAM REVIEW

ESTELLE/JIREH PLACE

The reports that were submitted will be corrected based on guidance from the Regional Human Rights Office and submitted to the LHRC Liaison within the next five business days. They will present this information at the January 8, 2014 LHRC meeting.

PROVIDENTIAL ARC, LLC

The reports that were submitted will be corrected based on guidance from the Regional Human Rights Office and submitted to the LHRC Liaison within the next five business days. They will present this information at the January 8, 2014 LHRC meeting.

ELITE Healthcare, LLC.

There was no one at the meeting to present the reports that were submitted. They will be requested to come to the meeting on January 8, 2014 to present their reports.

HUMAN RIGHTS ADVOCATE REPORT

The Regional Advocate reported that he has been taking remedies to correct things that the Committee has been concerned about.

PROGRAM VISITS TO AFFILIATE PROGRAMS

A decision will be made at the January 2014 meeting as to where the Committee will visit next.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 12-04-12

MOTION: Mahaffee

SECOND: Pascoe

There being no further business to discuss, the December 4, 2013 meeting of the Local Human Rights Committee was adjourned at 6:30 p.m.

Vote:

Ayes—Mahaffee, Horak, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting – Beard
